



WILLIAM P. OWENS, DIRECTOR OF BANDS  
2351 SUNNY HILL ROAD  
LAWRENCEVILLE, GA 30043

"CREATING A CULTURE OF MUSICAL EXCELLENCE THROUGH PRIDE, VISION & INNOVATION"

## Mountain View Conservatory (MVC) Information

- Lessons will be taught at MVHS in the Band Room or other designated area, Monday through Friday beginning at 2:30pm.
- Lesson rates are based on half-hour lesson.
- Lessons will be held on all teacher workdays and student holidays. Lessons will be suspended the week of Thanksgiving, the two-week December Winter Break and Spring Break week.
- Payments should be made **one month in advance**, payable to the MVBA (Mountain View Band Association). **In the memo section of the check, please indicate: MVC, student name, instructor name, and dates of lessons being paid.** Payments should be deposited in the payment drop box located in the Band Room, or may be mailed to: MVBA, P.O. Box 490964, Lawrenceville, GA 30049, Attn: MVC. Payments not received will result in the immediate cancellation of lessons and possible loss of scheduled time.

### MAKE-UP LESSONS

- Students needing to cancel a lesson must email [mvba@mtnviewband.com](mailto:mvba@mtnviewband.com) at least 24 hours prior to the lesson.
- Students may reschedule missed lessons provided they email [mvba@mtnviewband.com](mailto:mvba@mtnviewband.com) **at least 24 hours in advance and provide a valid reason for the absence.** Students canceling lessons without advanced notice or who miss a lesson without notice will be charged for that lesson.
- Make up lessons will be scheduled based on instructor availability within the month the absence occurs. Instructors reserve the right to refuse make-ups to students with excessive absences.

### ENROLLMENT

- Students may sign up for lessons at any time, but are encouraged to do so early as all slots will fill quickly. Students should review all program guidelines with their parents and complete a student information sheet. Interested students will be contacted by each instructor or by a MVBA representative to schedule a lesson time. Send completed forms to Mountain View Band Association, MVC, P.O. Box 490964, Lawrenceville, GA 30049; drop in the payment box located in the Band Room, or send an email to [mvba@mtnviewband.com](mailto:mvba@mtnviewband.com)

### LESSON DISCONTINUANCE

- Students, parents, and instructors should be aware that private study takes patience and effort over a period of time before results are apparent. Students, however, may wish to discontinue lessons, and may do so at any time provided they give MVBA written notice of intent to discontinue at least 2 weeks before stopping and pay all fees through that 2-week period. Failure to provide a two-week notice to the instructor will result in a \$30.00 discontinuance fee.



PHONE: 678-407-7630 / FAX: 678-407-7605  
[WWW.MTNVIEWBAND.COM](http://WWW.MTNVIEWBAND.COM)





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### **STUDENT EXPECTATIONS**

1. Students will be prepared for each lesson with instrument in good working order and with reeds, pencil, music, and other books and materials.
2. Students are expected to practice regularly and to prepare the previous week's assignments. Students will be prompt and ready to play at the start of each lesson



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